Alteration of Vehicle

Process Flow of Alteration of Vehicle

➤ Step 1 Home Page: Enter Vehicle Registration Number

Applicant Enter the Vehicle Registration number to avail “Alteration of Vehicle” service. And move the application to next stage.
➢ Step 2 Click on Proceed button
Applicant click on the proceed button and enter the next stage.

➢ Step 3 To Avail Application “Alteration of Vehicle”
Applicant selects the “Alteration of Vehicle” service from the drop down “Online Services” menu.
➢ Step 4 Enter Chassis Number and Mobile Number

Now, after selecting “Alteration of Vehicle”, service applicant has to fill Chassis number and mobile number.

➢ Step 5 Click on Generate OTP

Click on the “Generate OTP”, button and you can proceed further.
➤ **Step 6 OTP Generation**

Here, OTP will be generated and sent to mobile number provided by applicant, also pop up message will be shown.
➤ **Step 7 Enter Generated OTP**

Applicants enter the received OTP as given below.

➤ **Step 8 Clicks on Show Details**

Click on the show details button to proceed further.
➤ Step 9 Vehicle Details: Application Data Entry

Now, Verify the Vehicle details, Select the required application to which applicant want to apply. Now filled the all details required by the application form as given below.
➢ Step 10 Verify the Owner Details

Now, verify the owner details

➢ Step 11 Verify the Insurance Details

Verify insurance details, Edit if insurance expire.
➢ **Step 12 Application Payment**

Now click on payment button to proceed the online payment through payment gateway.

➢ **Step 13 Successful Message Box Appear**

Confirm to move the application to next stage.
➢ Step 14 ONLINE FEE PAYMENTS: PAYMENT GATEWAY
Make payment button will allow you to select payment gateway. Select “SBIePAY” payment gateway for the e-payment.

➢ Step 15 Click on the Checkbox “I accept terms and conditions” and Continue
Now, Accept terms and conditions by selecting the checkbox and then click on “Continue” button.
Step 16  Payment Gateway: Selecting Bank

Now, this will open a new page containing a list of banks associated with SBIePAY.

Step 17  Proceed further

Select your bank and then click on “proceed” button.
➤ Step 18 Proceed further as per the gateway

In this sample page, select “Pay Now” option.

➤ Step 19 Proceed Transaction

In this sample page, select “Successful” option.
➢ Step 20 Successful Transaction Fee Receipt

If bank status is success then transactions get approved and fee receipt will be generated.

➢ Step 21 Print Application letter

Application letter generated, now applicant can take the Print as required.
Thank You