

Re-Assignment of Vehicle

Process Flow of Re-Assignment of Vehicle

➤ Step 1 Home Page: Enter Vehicle Registration Number

Applicant Enter the Vehicle Registration number to avail “Re-Assignment of Vehicle” service. And move the application to next stage.

The screenshot displays the Vahan Citizen Services website interface. At the top, the header includes the Ministry of Road Transport & Highways (MORTH) logo, the text 'VAHAN CITIZEN SERVICES', and the Ministry of Road Transport and Highways Government of India. A navigation bar contains links for Home, Appointment, Status, Cart Related, Other Services, User Manual, FAQ, Contact Us, and General Instruction. Below the header, a message states: 'as have been implemented by different states/ RTOs at present.' The main content area features a large blue box with the text 'Vahan Citizen Services' and a form for entering the 'Vehicle Registration Number'. The form has a placeholder 'XXXXXXXXXX' and a 'Proceed' button. To the left of the form, there are sections for 'General Instructions for availing Vahan Services' and 'Steps to Avail any Vahan Online Service'. The 'General Instructions' section lists prerequisites: 1. Valid Vehicle Number, Chassis Number and Mobile Number for OTP; 2. Valid details about payment modes like Internet banking, Debit/Credit Card etc details for making payments. The 'Steps to Avail any Vahan Online Service' section lists: 1. Enter Valid Vehicle Registration Number and click on Proceed; 2. Select the Service to be availed by Clicking the respective Service under Online Services Menu; 3. Enter Chassis Number and Mobile Number. A 'Note' section at the bottom of the form area states: 'Different sets of Vahan Online Services have been implemented by different states/ RTOs at present. To know the availability of your desired service(s) and also to apply for these services please enter your Vehicle Registration Number (without any gap)'. The footer includes security logos (256 BIT SECURE, Norton), the text 'This Website belongs to Ministry of Road Transport & Highways (MoRTH) Government of India', and the NIC National Informatics Centre logo.

Ministry of Road Transport & Highways (MORTH) National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS
Government of India

Home Appointment Status Cart Related Other Services User Manual FAQ Contact Us General Instruction

as have been implemented by different states/ RTOs at present.

General Instructions for availing Vahan Services

Prerequisites

1. Valid Vehicle Number, Chassis Number and Mobile Number for OTP
2. Valid details about payment modes like Internet banking, Debit/Credit Card etc details for making payments

Steps to Avail any Vahan Online Service

1. Enter Valid Vehicle Registration Number and click on Proceed
2. Select the Service to be availed by Clicking the respective Service under Online Services Menu
3. Enter Chassis Number and Mobile Number.

Vahan Citizen Services

XXXXXXXXXX

Vehicle Registration Number

Proceed

Note:

- Different sets of Vahan Online Services have been implemented by different states/ RTOs at present
- To know the availability of your desired service(s) and also to apply for these services please enter your Vehicle Registration Number (without any gap)

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➤ Step 2 Click on Proceed button

Applicant click on the proceed button and enter the next stage.

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Government of India

Home Appointment Status Cart Related Other Services User Manual FAQ Contact Us General Instruction

General Instructions for availing Vahan Services

Payment Failure : Apply Again
Payment Success but Receipt Printing Failed : Wait for 1-2 hrs.

1. Then On Home Page Click Status>Check Pending Transaction
2. Enter Registration Number and Chassis Number. Click Show details
3. Select the respective Transaction and Click Check to Bank and confirm Payment.
4. If Transaction failed then apply again

Vahan Citizen Services

XXXXXXXXXX
Vehicle Registration Number

Proceed

Note:
➤ Different sets of Vahan Online Services have been implemented by different states/ RTOs at present
➤ To know the availability of your desired service(s) and also to apply for these services please enter your Vehicle Registration Number (without any gap)

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➤ Step 3 To Avail Application “Re-Assignment of Vehicle”

Applicant selects the “Re-Assignment of Vehicle” service from the drop down “Online Services” menu.

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VAHAN CITIZEN SERVICES

Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I ?

Avail service for another Vehicle Vehicle Number :XXXXXXXXXX

Pay Your Tax
Misc(Transfer of Ownership, Change of Address, Hypothecation [Addition/Continuation/Termination], Duplicate RC)
Application for Fitness Certificate
Pay Balance Fees Fine
Duplicate Fitness Certificate
Renewal of Registration
Conversion Of Vehicle
Re-Assignment Of Vehicle
Alteration Of Vehicle
Application for No Objection Certificate
Dispose Application

Download Reports
SMS/Emails
Offline Vouchers
Reports on Mobile

ONLINE SERVICES

Pay Your Tax
Misc (TO/CoA/HPA/HPT/DupRC)
Application for Fitness Certificate
Balance Fees Collection
Application for No Objection Certificate
Duplicate Fitness Certificate
Renewal of Registration
Conversion Of Vehicle
Re-Assignment of Vehicle
Alteration of Vehicle

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➤ Step 4 Enter Chassis Number and Mobile Number

After selecting “**Re-Assignment of Vehicle**”, service applicant has to fill Chassis number and mobile number.

The screenshot shows the 'Re-Assignment Of Vehicle' form on the Vahan portal. The form has three input fields: 'Registration No.' with a greyed-out placeholder 'XXXXXXXXXX', 'Chassis No. (Last 5 digit)' with a placeholder 'XXXXX', and 'Enter Mobile Number' with a placeholder 'XXXXXXXXXX'. There are two buttons: 'Generate OTP' and 'Show Details'.

➤ Step 5 Click on Generate OTP

Click on the “**Generate OTP**”, button and you can proceed further.

This screenshot is identical to the previous one, but the 'Generate OTP' button is highlighted with a red rectangular box to indicate the next step in the process.

➤ Step 6 OTP Generation

Here, OTP will be generated and sent to mobile number provided by applicant, also pop up message will be shown.

The screenshot shows the 'Re-Assignment Of Vehicle' form on the Vahan Citizen Services portal. The form has fields for 'Registration No.' and 'Chassis No. (Last 5 digit)', both containing 'XXXXXXXXXX'. Below these are fields for 'Enter Mobile Number' and 'Enter OTP', both containing 'XXXXXXXXXX'. A 'Show Details' button is at the bottom. A blue alert box is overlaid on the form, displaying the message: 'Alert' and 'OTP has been generated and sent to Mobile No. XXXXXXXXXXXX'.

➤ Step 7 Enter Generated OTP

Applicants enter the received OTP as given below.

The screenshot shows the 'Re-Assignment Of Vehicle' form on the Vahan Citizen Services portal. The form has fields for 'Registration No.' and 'Chassis No. (Last 5 digit)', both containing 'XXXXXXXXXX'. Below these are fields for 'Enter Mobile Number' and 'Enter OTP', both containing 'XXXXXXXXXX'. A 'Re-Generate OTP (Last Chance)' button is located between the mobile number and OTP fields. At the bottom, there are 'Show Details' and 'Reset' buttons.

➤ Step 8 Clicks on Show Details

Click on the show details button to proceed further.

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VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I ? Avail service for another Vehicle Vehicle Number : XXXXXXXX Instructions For Re-Assignment Of Vehicle

Re-Assignment Of Vehicle

Registration No. : XXXXXXXXXX Chassis No. (Last 5 digit) : XXXXX

Enter Mobile Number : XXXXXXXXXX Re-Generate OTP (Last Chance)

Enter OTP : XXXX


Show Details Reset

➤ Step 9 Application Data Entry

Select the required application to which applicant want to apply. Now filled the all details required by the application form as given below.


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VAHAN CITIZEN SERVICES

Motor Vehicles Department, Maharashtra



[Home](#) [Online Services](#) [Appointment](#) [How Do I ?](#) [Avail service for another Vehicle](#) Vehicle Number : XXXXXXXXX

Vehicle No. : XXXXXXXXX [Instructions For Re-Assignment Of Vehicle](#)

RE-ASSIGNMENT OF VEHICLE

Owner Information

Owner Name
XXXXXXXXXX

Purchase/Delivery Date
XX-XX-XXXX

Maker
XXXXXXXXXX

Laden Weight (Kg.)
XXX

Sleeper Capacity
0

Registration Date
XX-XX-XXXX

Fitness Valid Upto
XX-XX-XXXX

Son/Wife/Daughter of
XXXXXXXXXX

Vehicle Class
XXXXXXXXXX

Maker Model
XXXXXXXXXX

Seating Capacity
XXXXXXXXXX

Standing Capacity
XXXXXXXXXX

Vehicle Type
XXXXXXXXXX

Engine No
XXXXXXXXXX

Body Type
XXXXX

Unladen Weight (Kg.)
XXX

Manufacture Year
XXXX

Chassis No
XXXXXXXXXX

Vehicle Category
XXXXXXXXXX

Insurance Details

Insurance Type -
XXXXXXXXXX

Insurance from (DD-MMM-YYYY) -
XX-XX-XXXX

Insurance Company -
XXXXXXXXXX

Insurance upto (DD-MMM-YYYY) -
XX-XX-XXXX

Policy No -
XXXXXXXXXX

Insurance Declared Value -
0

*Declaration: Insurance details entered by me here are correct

Re Assignment Of Number

New Regn No:
XXXXXXXXXX

Reason -
Other Case

aszsqsZ

Fee Panel				
S.No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0

Total Payable Amount (In Rs): XXX


[Payment](#) [Reset](#)

➤ Step 10 Application Payment

Now click on payment button to proceed the online payment through payment gateway.


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VAHAN CITIZEN SERVICES

Motor Vehicles Department, Maharashtra



Home Online Services Appointment How Do I ?

Avail service for another Vehicle Vehicle Number :XXXXXXXXXX

Vehicle No. :XXXXXXXXXX

Instructions For Re-Assignment Of Vehicle

RE-ASSIGNMENT OF VEHICLE

Owner Information

Owner NameXXXXXXXXXX

Purchase/Delivery DateXX-XX-XXXX

MakerXXXXXXXXXX

Laden Weight (Kg.)XXX

Sleeper Capacity0

Registration DateXX-XX-XXXX

Fitness Valid UptoXX-XX-XXXX

Son/Wife/Daughter ofXXXXXXXXXX

Vehicle ClassXXXXXXXXXX

Maker ModelXXXXXXXXXX

Seating CapacityXXXXXXXXXX

Standing CapacityXXXXXXXXXX

Vehicle TypeXXXXXXXXXX

Engine NoXXXXXXXXXX

Body TypeXXXXX

Unladen Weight (Kg.)XXX

Manufacture YearXXXX

Chassis NoXXXXXXXXXX

Vehicle CategoryXXXXXXXXXX

Insurance Details

Insurance Type -XXXXXXXXXX

Insurance from (DD-MMM-YYYY) -XX-XX-XXXX

Declaration: Insurance details entered by me here are correct

Insurance Company -XXXXXXXXXX

Insurance upto (DD-MMM-YYYY) -XX-XX-XXXX

Policy No -XXXXXXXXXX

Insurance Declared Value -0

Re Assignment Of Number

New Regn No:

Reason -Other Case

aszsqsZ

Fee Panel				
S.No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0

Total Payable Amount (In Rs): XXX

Payment


Reset

➤ Step 11 Successful Message Box Appear


Confirm to move the application to next stage.

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**VAHAN CITIZEN SERVICES**
सहपात्र जगते

Motor Vehicles Department, Maharashtra



HomeOnline ServicesAppointmentHow Do I ?

Avail service for another VehicleVehicle Number :XXXXXXXXXX

Vehicle No. XXXXXXXXXXXXInstructions For Re-Assignment Of Vehicle

RE-ASSIGNMENT OF VEHICLE

Owner Information

Owner NameXXXXXXXXXX

Purchase/Delivery DateXX-XX-XXXX

MakerXXXXXXXXXX

Laden Weight (Kg.)XXX

Sleeper Capacity0

Registration DateXX-XX-XXXX

Fitness Valid UptoXX-XX-XXXX

Son/Wife/Daughter ofXXXXXXXXXX

Vehicle ClassXXXXXXXXXX

Maker ModelXXXXXXXXXX

Seating CapacityXXXXXXXXXX

Standing CapacityXXXXXXXXXX

Vehicle TypeXXXXXXXXXX

Engine NoXXXXXXXXXX

Body TypeXXXXX

Unladen Weight (Kg.)XXX

Manufacture YearXXXX

Chassis NoXXXXXXXXXX

Vehicle CategoryXXXXXXXXXX

Insurance Details

Insurance Type *XXXXXXXXXX

Insurance from (DD-MMM-YYYY) *XX-XX-XXXX

Insurance Company *XXXXXXXXXX

Insurance upto (DD-MMM-YYYY) *XX-XX-XXXX

Policy No *XXXXXXXXXX

Insurance Declared Value *0

*Declaration: Insurance details entered by me here are correct

Re Assignment Of Number

New Regn No:

Reason *Other Case

aszsqsz

Fee Panel


S No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0Total Payable Amount (In Rs): XXX


PaymentReset

➤ Step 12 ONLINE FEE PAYMENTS: PAYMENT GATEWAY

Make payment button will allow you to select payment gateway. Select “SBlePAY” payment gateway for the e-payment.

 e-VAHAN

MINISTRY OF ROAD TRANSPORT & HIGHWAYS
Government of India



PAYMENT GATEWAY

Payment ID:XXXXXXXXXXXXXXXXXX

Amount:Rs. XXX/-

Select Payment Gateway:SBlePay

1. The application fees once paid is refundable only if the application is not accepted

2. During the process of making payment by the applicant, by any chances if the amount is deducted from the candidate's account but the same has not been credited to Government account it will be automatically refunded, through the payment gateway.

3. The refund for fees shall be governed as per Rule 284 of Maharashtra Motor vehicles Rules 1989 1958 by the concerned Regional Transport Office.

4. The refund for taxes shall be governed by the provision of section 9 of Maharashtra Motor vehicles Tax Act, 1958 by the concerned Regional Transport Office.

☐ I accept terms and conditions.

Continue

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➤ **Step 13 Click on the Checkbox “I accept terms and conditions” and Continue**

Now, Accept terms and conditions by selecting the checkbox and then click on “Continue” button.



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Government of India



PAYMENT GATEWAY

Payment ID:XXXXXXXXXXXXXXXXXX

Amount:Rs. XXX/-

Select Payment Gateway:SBIePay

1. The application fees once paid is refundable only if the application is not accepted

2. During the process of making payment by the applicant, by any chances if the amount is deducted from the candidate's account but the same has not been credited to Government account it will be automatically refunded, through the payment gateway.

3. The refund for fees shall be governed as per Rule 284 of Maharashtra Motor vehicles Rules 1989 1958 by the concerned Regional Transport Office.

4. The refund for taxes shall be governed by the provision of section 9 of Maharashtra Motor vehicles Tax Act, 1958 by the concerned Regional Transport Office.


☒ I accept terms and conditions.

Continue

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➤ Step 14 Payment Gateway: Selecting Bank

Now, this will open new page containing list of banks associated with SBlePAY.



multiAccountPayout2

Transaction Details

Order Number
XXXXXXXXXXXXXXXXXX

Amount XXXX INR + Convenience Fee if applicable will be charged to you.


Payment Details

CASH

Net Banking

Credit Card

State Bank of Hyderabad has merged with State Bank of India. Please use State Bank of India link.









Other Banks

SBIlePay Test Bank

Proceed

Cancel

Verified by


     

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➤ Step 15 Proceed further

Select your bank and then click on “**proceed**” button.

multiAccountPayout2

Transaction Details

Order Number
XXXXXXXXXXXXXXXXXX

Amount XXXX INR + Convenience Fee if applicable will be charged to you.


Payment Details

CASH

Net Banking

Credit Card

State Bank of Hyderabad has merged with State Bank of India. Please use State Bank of India link.



Other Banks

SBlePay Test Bank

Proceed

Cancel

Verified by   





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➤ **Step 16 Proceed further as per the gateway**

In this sample page, select **“Pay Now”** option.

The screenshot shows the SBlePay gateway interface. At the top left is the SBlePay logo. At the top right is the text "multiAccountPayout2". Below the logo is a "Transaction Details" section with a table containing "Order Number" (XXXXXXXXXXXX) and "Amount" (XXXX INR + Convenience Fee if applicable will be charged to you.). Below this is a "Payment Details" section. On the left side of the payment details, there are three options: "CASH", "Net Banking" (which is highlighted with a blue box and a right-pointing arrow), and "Credit Card". In the center, a "Transaction Summary" modal is displayed. It lists the following items: "Transaction Amount" (XXXX INR), "Transaction Processing Fee" (X INR), "GST" (XX INR), and "Total Amount to be Paid" (XXXX INR). At the bottom of the modal are two buttons: "Pay Now" and "Cancel". To the right of the modal, there is a partially visible "Bank of India link."

Transaction Details	
Order Number	XXXXXXXXXXXX
Amount	XXXX INR + Convenience Fee if applicable will be charged to you.

Payment Details

CASH

Net Banking

Credit Card

Transaction Summary

Transaction Amount	XXXX INR
Transaction Processing Fee	X INR
GST	XX INR
Total Amount to be Paid	XXXX INR

Pay Now

Cancel

Bank of India link.

➤ **Step 17 Proceed Transaction**

In this sample page, select **“Successful”** option.

<u>SBlePAY Test Bank</u>	
OrderNumber :	XXXXXXXXXXXX
Amount :	XXXX
<div>Successful</div>	<div>Decline</div>

If bank status is success then transactions get approved and fee receipt will be generated.

Customer Copy

E-FEE RECEIPT

Transport Department, Government Of Maharashtra
Registration Authority VASHI (NEW MUMBAI), MH



TRANSACTION No./RECEIPT No:

Owner Name:

Vehicle No:

xxxxxxxxxxxxxxxxxxxx/xxxxxxxxxxxxxxxx

XXXXXXXXXXXXXXX

XXXXXXXXXXXX

Vehicle Class

Receipt Date

Chassis No:

Goods Carri

XX-XXX-XXX XX:XX

~~~~~

| Particular                             | Amount | Penalty | Total |
|----------------------------------------|--------|---------|-------|
| Smart Card Fee                         | XXX    | 0       | XXX   |
| Re-assignment of Registration No (RMA) | NA     | NA      | 0     |

GRAND TOTAL (in Rs): 200/- (TWO HUNDRED ONLY)

For further query, Please go to the zone RTO : VASHI (NEW MUMBAI), MI

Note--This is computer generated slip, no need of signature.

Please submit the print copy of all application form along with original RC and other original documents to concerned Dy /Regional Transport Office

[Home](#)

Print

**Use this link, If you want to book an Appointment** [\(Book Appointment\)](#)

Verify the receipt by clicking **Status>>Verify Receipt** on Vahan Online Services portal at <https://parivahan.gov.in/vahanservice>

## ➤ Step 19 Print Application letter

Application letter generated, now applicant can take the Print as required.

The screenshot shows a web browser window with the URL `164.100.78.110/vahanservice/vahan/ui/eapplication/formFeeReceiptPrintReport.xhtml?response=c4fceac5bfcd8264f2948386443c35a7e68d618a863317777cddb6e69137a8d81011d9c72d19c32b2977751...`. The browser has two tabs: 'Inbox - priyankadagar10...' and '164.100.78.110/vahanservice...'. On the left, a 'Print' sidebar is open, showing 'Total: 1 sheet of paper' and buttons for 'Print' and 'Cancel'. Below this, there are settings for 'Destination' (Microsoft Print to PDF), 'Pages' (All), 'Layout' (Portrait), and 'Color' (Color). At the bottom of the sidebar, it says 'Print using system dialog... (Ctrl+Shift+P)'. The main content area displays a receipt titled 'E-FEE RECEIPT' from the 'Transport Department, Government Of Maharashtra'. The receipt includes a QR code, transaction details, and a table of fees. The table has columns for 'Particular', 'Amount', 'Penalty', and 'Total'. The 'Smart Card Fee' is listed with an amount of 'XXX' and a total of 'XXX'. The 'Re-assignment of Registration No (RNA)' is listed with a penalty of 'NA' and a total of '0'. The 'GRAND TOTAL' is 'Rs. 300- (THREE HUNDRED ONLY)'. Below the table, there is a note about further queries and a link to book an appointment. At the bottom of the receipt, it says 'Verify the receipt by clicking Status>>Verify Receipt on Vahan Online Services portal at https://parivahan.gov.in/vahanservice'. The browser's taskbar at the bottom shows two files: 'ssssssssss.....1.png' and 'Error of Alteration....png', with a 'Show all' button.

Print  
Total: 1 sheet of paper  
Print Cancel

Destination: Microsoft Print to PDF  
Change...

Pages: All  
e.g. 1-5, 8, 11-13

Layout: Portrait

Color: Color

+ More settings

Print using system dialog... (Ctrl+Shift+P)

Customer Copy

**E-FEE RECEIPT**  
Transport Department, Government Of Maharashtra  
Registration Authority VASHI (NEW MUMBAI), MH

TRANSACTION: XXXXXXXXXXXXXXXXXXXXXXXX  
No./RECEIPT No: XXXXXXXXXXXX  
Owner Name: XXXXXXXXXXXX  
Vehicle No: XXXXXXXXXXXX

Vehicle Class: Goods Carrier  
Receipt Date: XX-XX-XXXX  
Chassis No: XXXXXXXXXXXX

| Particular                             | Amount | Penalty | Total |
|----------------------------------------|--------|---------|-------|
| Smart Card Fee                         | XXX    | 0       | XXX   |
| Re-assignment of Registration No (RNA) | NA     | NA      | 0     |

GRAND TOTAL: (Rs) 300- (THREE HUNDRED ONLY)

For further query, Please go to the zone RTO : VASHI (NEW MUMBAI),MH  
Note:-This is computer generated slip, no need of signature  
Please submit the print copy of all application form along with original RC and other original documents to concerned Dy Regional Transport Office

Use this link, if you want to book an Appointment

Verify the receipt by clicking Status>>Verify Receipt on Vahan Online Services portal at <https://parivahan.gov.in/vahanservice>

ssssssssss.....1.png Error of Alteration....png Show all

*Thank You*